	Date: 12/08/2013	Version Number: 2.10.0

PRESS RELEASES DATABASE

USER MANUAL

Table of Contents

1 INTRODUCTION 3

2 USER MANUAL 4

2.1 SEARCH OPTIONS 4
2.2 RESULTS PAGE 6
2.3 EXPORT RESULTS 7
2.4 DISPLAY A SINGLE PRESS RELEASE. 8
2.5 DISPLAY THE LATEST UPDATES 10
2.6 CHANGE GUI LANGUAGE 12
2.7 DISPLAY INFORMATION ABOUT THIS SITE 12
2.8 MY ACCOUNT 13
2.9 LOGIN 14
2.10 LOGGED IN "MY ACCOUNT" – FUNCTIONALITIES 15
2.11 REMOVE MY ACCOUNT 17
2.12 LOGOUT 17
2.13 PAGE RSS (SYNDICATION) 18

3 CONTACT INFORMATION 20

1 INTRODUCTION

The Press releases database is an information dissemination services run by the directorate-general for Communication of the European Commission.

The database contains all the Press Releases of the Commission, the great majority of them in at least three languages. It also contains Press Releases of some of the other European institutions. Press releases of the Commission are available in at least English,French and German(the working languages of the Commission Press Room), while many of the Press Releases are available in all EU languages.

The main goal of the database service is to provide users with the most flexible way of searching and retrieving the documents in different formats. All documents within the database are publicly available without using a personal username. However, users may obtain and use a personal username in order to personalize their working environment within the Press releases database, e.g. save their search criteria, subscribe to Press Releases and receive notifications via email. For further information, please see the confidentiality notice on this website.

This document provides the comprehensive description of the Press releases database functionality, from the usage point of view. Each of functionality is described in detail, using a step-by-step approach.

2 USER MANUAL

The main task of the Press releases database is to provide the content of the database to the Internet audience, through a user-friendly, web application. It is responsible for delivering the enhanced information to the public through a powerful and easy to use web site, allowing full text search, subscription for notifications, personalized views, etc. More specifically, the Press releases database implements the following functionality:

- searching through the database for Press Releases, using pre-defined queries (Daily News, recent Press Releases, topic Press Releases) and user-defined queries;
- displaying and downloading of Press Releases;
- registering of users to the Press releases database service, in order to personalize their working environment;
- delivering press releases daily, defined using search queries, to the Subscribed Users or through email;

2.1 Search options

This option allows searching for Press Releases and retrieving their content.

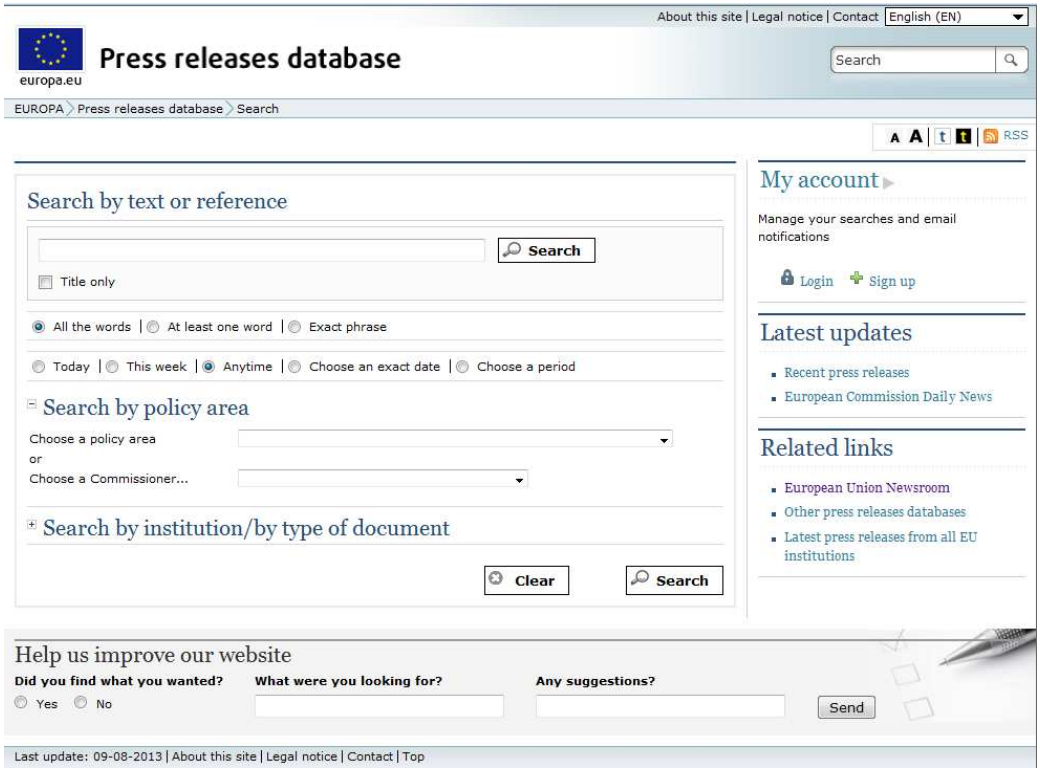
1. **Specify search criteria**:

   a. Search by text or reference :
      i. Enter the text to be searched in the field **Text**.
      ii. Select the text matching criterion using the radio buttons (All of these words, At least one word or Exact phrase).
      →By default, "All of these words" selected
      iii. Select searching for Title only by checking the related box.

   b. Search by date: Select date: Today, This week, Anytime, Choose an exact date, Choose a period with the calendar tool.
      By default, search is done on **Anytime**

   c. Search by policy area
      i. Choose a policy area in the drop-down list
      or
      ii. Choose a commissioner
      iii. Those 2 search criteria cannot be combined.

   d. Search by Institution or type of document



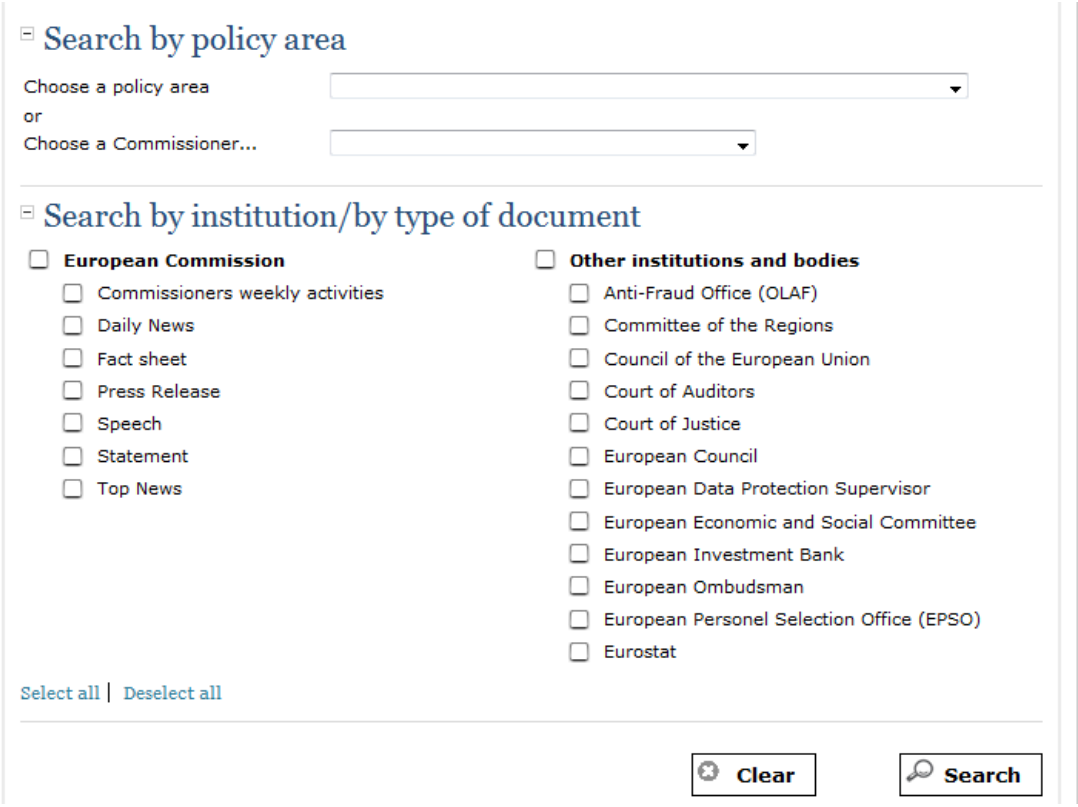


Figure 2-1: Search Page

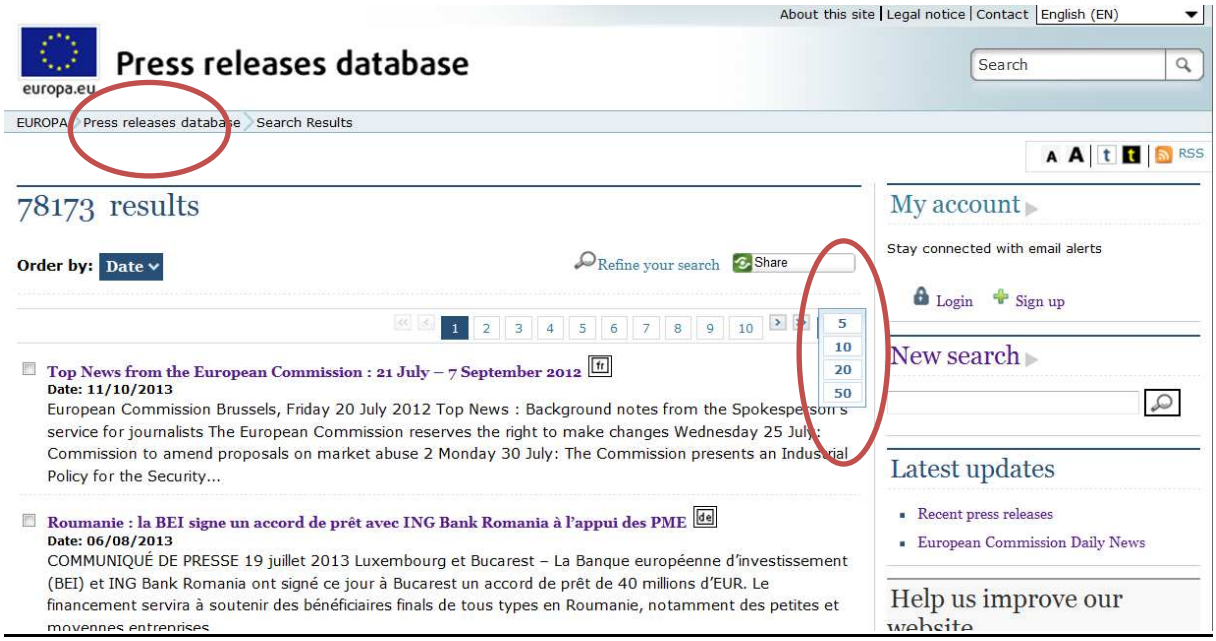

About this site | Legal notice | Contact | English (EN)
Press releases database
europa.eu
Search
EUROPA > Press releases database > Search Results
RSS
78173 results
My account
Stay connected with email alerts
Order by: Date
Refine your search
Share
Login
Sign up
1 2 3 4 5 6 7 8 9 10
5
10
20
50
New search
Top News from the European Commission : 21 July – 7 September 2012
Date: 11/10/2013
European Commission Brussels, Friday 20 July 2012 Top News : Background notes from the Spokesperson's service for journalists The European Commission reserves the right to make changes Wednesday 25 July: Commission to amend proposals on market abuse 2 Monday 30 July: The Commission presents an Industrial Policy for the Security...
Latest updates
Recent press releases
European Commission Daily News
Roumanie : la BEI signe un accord de prêt avec ING Bank Romania à l'appui des PME
Date: 06/08/2013
COMMUNIQUÉ DE PRESSE 19 juillet 2013 Luxembourg et Bucarest – La Banque européenne d'investissement (BEI) et ING Bank Romania ont signé ce jour à Bucarest un accord de prêt de 40 millions d'EUR. Le financement servira à soutenir des bénéficiaires finals de tous types en Roumanie, notamment des petites et moyennes entreprises
Help us improve our website

Figure 2-2: Search Result Page

2.2 Results page

- On the search results page select the number of elements to display per page. You can choose 5, 10, 20 or 50 elements.
  → By default, it is 10 results per page

- Click on "*Press releases database"* at the top of the page to go back to the main Search screen or use the short menu *"New Search*" on the right to start a new search.

- Sort/order the results per DATE (choose the chronological order by clicking on the arrow) or click on "Refine your search" to go back to the main Search screen.

- Browse through Press Releases using links to particular pages 11 12 13 14 15 16 17 18 19 20, as well as, buttons *Next* ≥, *Skip Next* ≥≥, *Previous* ≤ and *Skip Previous* ≤≤

- Share your search with the "Share" button

78173 results
Order by: Date
Refine your search
Share
My account
Stay connected with email alerts
Share
E-mail
Facebook
Google
Blogger
Delicious
Tumblr
Bitly
Favorites
Twitter
Live
LinkedIn
StumbleUpon
MySpace
Translate
1 2 3 4 5 6 7
If you click on a social network / bookmark site you will leave the EUROPA Website and go to a third party site which may have a different privacy policy from us.
CONSEIL EUROPEEN DES 10/11 MARS 1975 A DUBLIN : MECANISME CORRECTEUR EN
BUDGETAIRE - NOUVELLE ZELANDE - SITUATION ECONOMIQUE MONDIALE ET SITU
ECONOMIQUE ET SOCIALE DANS LA COMMUNAUTE - MATIERES PREMIERES - POLIT
ENERGETIQUE - ACIER - CSCE - CHYPRE
Date: 11/03/1975
MECANISME CORRECTEUR EN MATIERE BUDGETAIRE les chefs de gouvernement reunis en cor
leur accord sur le mecanisme correcteur decrit dans la communication de la commission intitul
inacceptable et mecanisme correcteur"(r/340/75(fin 84),sous reserve des dispositions suivar
CONSEIL EUROPEEN DES 16/17 JUILLET 1975 A BRUXELLES : QUESTIONS POLITIQU
INSTITUTIONNELLES - SITUATION ECONOMIQUE ET MONETAIRE - NATIONS UNIES
PORTUGAL
Date: 17/07/1975
QUESTIONS POLITIQUES ET INSTITUTIONNELLES le conseil europeen a invite le conseil (ministres des affaires
Daily News

Figure 2-3: Share button

2.3 Export results

a. Choose the format in which to export press release. Available formats are DOC and PDF
   → By default, "all formats" is selected
b. Select one or more Press Releases by checking the check box located on the left of the Press Release. By default, "Selected entries" is selected.
c. Select the language in which you want to export the documents
d. The File Download Window is displayed *(*Figure 2-4: Download option*)*. The zip file contains the linguistic versions (according to the language preferences) of selected Press Releases in the selected format.
   Be aware that if one of the documents selected does not exist in the chosen linguistic version, it will not be included in another linguistic version in the zip file.

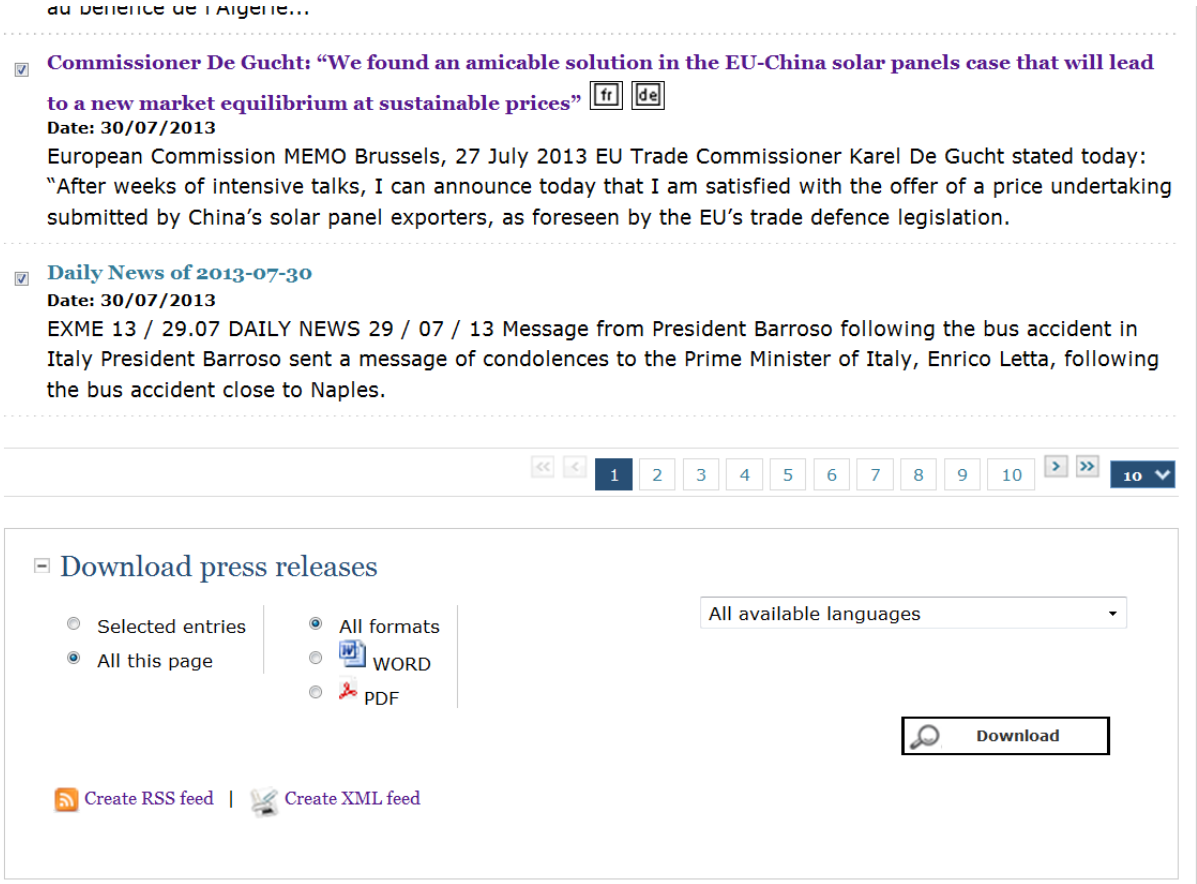

au bénéfice de l'Algérie...
Commissioner De Gucht: "We found an amicable solution in the EU-China solar panels case that will lead to a new market equilibrium at sustainable prices"
fr
de
Date: 30/07/2013
European Commission MEMO Brussels, 27 July 2013 EU Trade Commissioner Karel De Gucht stated today: "After weeks of intensive talks, I can announce today that I am satisfied with the offer of a price undertaking submitted by China's solar panel exporters, as foreseen by the EU's trade defence legislation.
Daily News of 2013-07-30
Date: 30/07/2013
EXME 13 / 29.07 DAILY NEWS 29 / 07 / 13 Message from President Barroso following the bus accident in Italy President Barroso sent a message of condolences to the Prime Minister of Italy, Enrico Letta, following the bus accident close to Naples.
1 2 3 4 5 6 7 8 9 10
10
Download press releases
Selected entries
All this page
All formats
WORD
PDF
All available languages
Download
Create RSS feed | Create XML feed

Figure 2-4: Download option

2.4 Display A SINGLE Press Release.

1. In the results page, click on the title of a press release.
2. The press release is displayed in a single view page … with some features *(*Figure 2-5: Press release single view*)*
   a. When available, you can change the press release language version by checking on the right language
   b. On the right top side, you can also
      - Increase or reduce text size ( ) or choose the contrast version
      - Share information in the social networks (Share)

Press releases database
europa.eu
Search
EUROPA > Press releases database > Press Release details
RSS
European Commission: building blocks towards economic growth
European Commission - MEMO/12/497 27/06/2012
Other available languages: FR DE DA ES NL IT SV PT FI EL CS ET HU LT LV MT PL SK SL BG RO
Back to the search results
Expand
Share
EUROPEAN COMMISSION
MEMO
Brussels, 27 June 2012
European Commission: building blocks towards economic growth
On 28th and 29th June, EU leaders will come together at the European Council to agree on a comprehensive package of measures to boost growth and jobs in the European Union, a "Compact for Growth And Jobs".
This package builds on significant measures taken by the European Commission in recent years. Since the launch of the Europe 2020 Strategy two years ago, the Commission has introduced a number of initiatives to help overcome the crisis, kick-start growth and create more and better jobs in the EU. At this defining moment for European integration, it is time to step up a gear in creating a smart, sustainable and inclusive EU economy.
This note gives an overview of the initiatives that the Commission has tabled and that are expected get full support from the European Council through the adoption of the Compact for Growth and Jobs.
Some of these initiatives are outlined below:
My account
Stay connected with email alerts
Login
Sign up
New search
Latest updates
Recent press releases
European Commission Daily News
Help us improve our website
Did you find what you wanted?
Yes
No
What were you looking for?
Any suggestions?
Send

Figure 2-5: Press release single view

3. Additional information is available at the bottom of the text.

Figure 2-6: Additional information on a press release single view

2.5 Display the LATEST UPDATES

1. Daily News

This option allows to display the latest Daily News document and to browse through the history of the Daily News documents.

- Click the link **European Commission Daily News** in the right column menu of any RAPID page. (**Error! Reference source not found.**)
- Display the previous available Daily News by clicking the link **Previous Edition**.
- Display the next available Daily News by clicking the link **Next Edition**.
- Display any available Daily News:
    - Click *Choose a Date* .

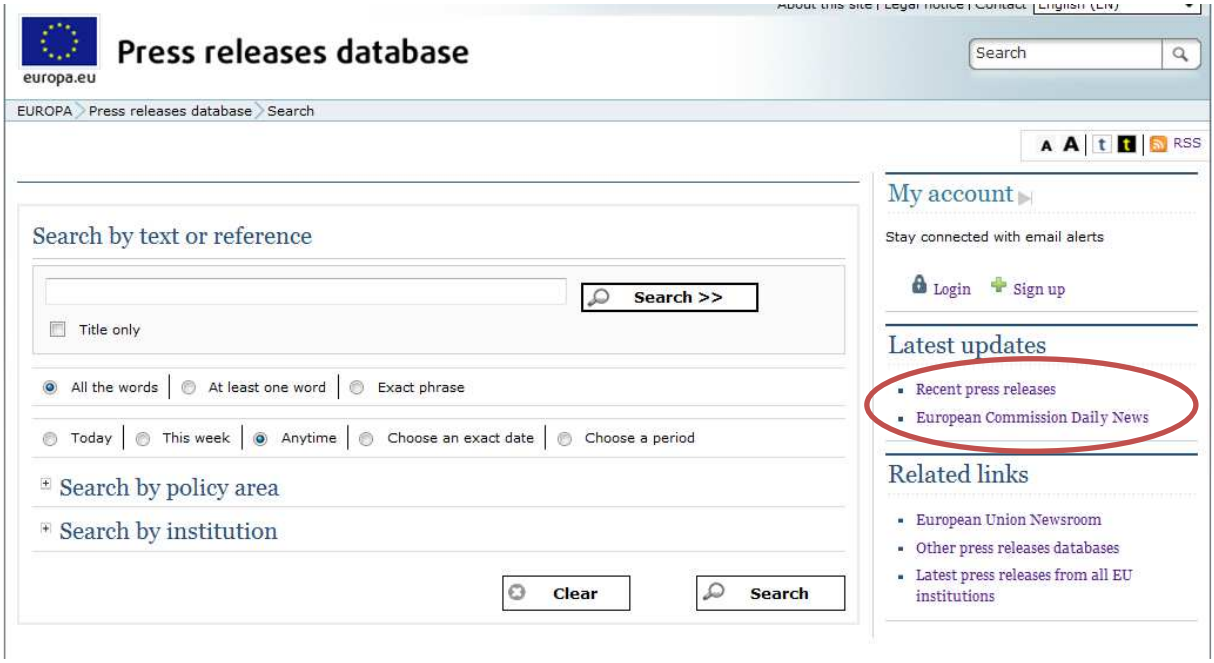


Figure 2-7: Latest Updates Search Menu

Press releases database
europa.eu
Search
EUROPA Press releases database Daily News
RSS
Previous Edition
Next Edition
Choose a date
Daily News – 06.08.2013
Daily News of 2013-08-06
European Commission - 06/08/2013
EXME 13 / 06.08
DAILY NEWS
06 / 08 / 13
Commissioner Cecilia Malmström urges the Maltese authorities to take action
According to the information available to the Commission, the master of the ship M/V SALAMIS has fulfilled his humanitarian duties to save the lives of 102 people on the high sea, amongst them four pregnant women, one injured woman as well as a five months old baby.
After the rescue, the master of the ship continued its way to its port of destination in Malta.
The ship is now closest to Malta and waiting to disembark the rescued people. It is first and foremost important to save the lives of the rescued persons. Any dispute about the responsible search and rescue authority, including the involvement of the Italian and Libyan authorities, as well as the right place of disembarkation does not help the persons in immediate need. These issues should be clarified at a later stage.
At this point in time, it is the humanitarian duty of the Maltese authorities to allow these persons to disembark. Sending the ship back to Libya would be contrary to international law. The master of the ship has dispatched an
My account
Stay connected with email alerts
Login
Sign up
New search
Latest updates
Recent press releases
Help us improve our website
Did you find what you wanted?
Yes
No
What were you looking for?
Any suggestions?
Send

Figure 2-8 : Daily News

2. Display Recent Press Releases

This option allows displaying the Press Releases from the last 7 days.

- Click the link **Recent Press Releases** in the right column menu of any page.
- The latest documents are sorted in descending order (Figure 2-7: Latest Updates Search Menu*)*.
    - Browse through Press Releases using links to particular pages 11 12 13 14 15 16 17 18 19 20, as well as, buttons *Next* ≥, *Skip Next* ≥≥, *Previous* ≤ and *Skip Previous* ≤≤ .

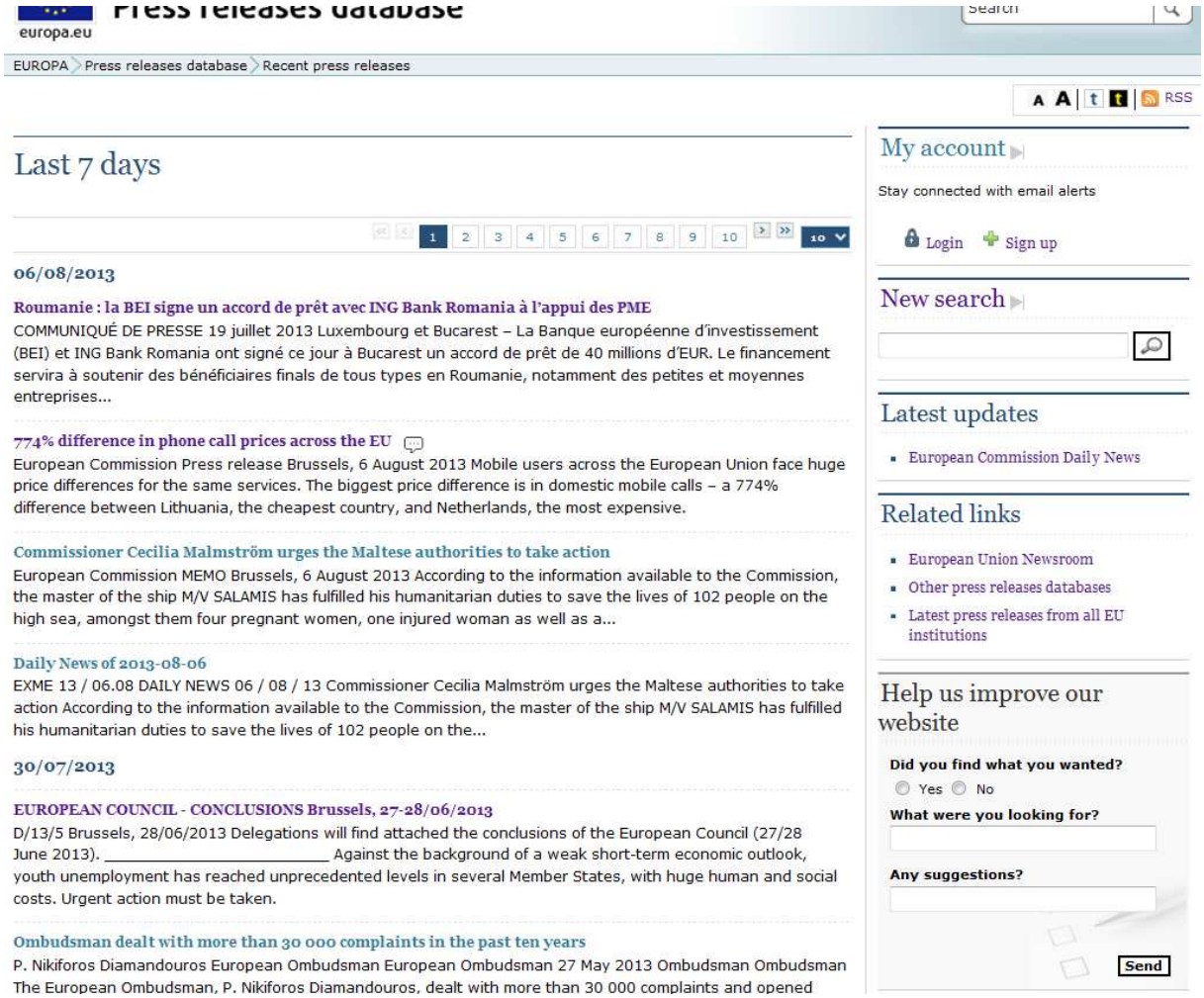

europa.eu
Press releases database
Search
EUROPA > Press releases database > Recent press releases
A A t RSS
Last 7 days
1 2 3 4 5 6 7 8 9 10 10
06/08/2013
Roumanie : la BEI signe un accord de prêt avec ING Bank Romania à l'appui des PME
COMMUNIQUÉ DE PRESSE 19 juillet 2013 Luxembourg et Bucarest – La Banque européenne d'investissement (BEI) et ING Bank Romania ont signé ce jour à Bucarest un accord de prêt de 40 millions d'EUR. Le financement servira à soutenir des bénéficiaires finals de tous types en Roumanie, notamment des petites et moyennes entreprises...
774% difference in phone call prices across the EU
European Commission Press release Brussels, 6 August 2013 Mobile users across the European Union face huge price differences for the same services. The biggest price difference is in domestic mobile calls – a 774% difference between Lithuania, the cheapest country, and Netherlands, the most expensive.
Commissioner Cecilia Malmström urges the Maltese authorities to take action
European Commission MEMO Brussels, 6 August 2013 According to the information available to the Commission, the master of the ship M/V SALAMIS has fulfilled his humanitarian duties to save the lives of 102 people on the high sea, amongst them four pregnant women, one injured woman as well as a...
Daily News of 2013-08-06
EXME 13 / 06.08 DAILY NEWS 06 / 08 / 13 Commissioner Cecilia Malmström urges the Maltese authorities to take action According to the information available to the Commission, the master of the ship M/V SALAMIS has fulfilled his humanitarian duties to save the lives of 102 people on the...
30/07/2013
EUROPEAN COUNCIL - CONCLUSIONS Brussels, 27-28/06/2013
D/13/5 Brussels, 28/06/2013 Delegations will find attached the conclusions of the European Council (27/28 June 2013). _____ Against the background of a weak short-term economic outlook, youth unemployment has reached unprecedented levels in several Member States, with huge human and social costs. Urgent action must be taken.
Ombudsman dealt with more than 30 000 complaints in the past ten years
P. Nikiforos Diamandouros European Ombudsman European Ombudsman 27 May 2013 Ombudsman Ombudsman The European Ombudsman, P. Nikiforos Diamandouros, dealt with more than 30 000 complaints and opened
My account
Stay connected with email alerts
Login
Sign up
New search
Latest updates
European Commission Daily News
Related links
European Union Newsroom
Other press releases databases
Latest press releases from all EU institutions
Help us improve our website
Did you find what you wanted?
Yes No
What were you looking for?
Any suggestions?
Send

Figure 2-9: Last seven days

2.6 Change GUI Language

This option allows selecting the GUI (Graphical User Interface) language, between English and French.

Select the GUI language topic using the drop-down list **GUI Language** located at the top right of the window.

2.7 Display Information About this site

This option allows accessing the about information on the press releases database.

Click the link **About this site** at the top of the window.
This option allows accessing the documentation.

2.8 My account

This option allows users to register to the free EC disseminated database, including the Press releases database service.

Why register?

The Press releases database provides advanced features for registered users.

1. Create and reuse custom searches.
2. Create scheduled email notifications based on customised search criteria.
3. Sort languages to quickly access press releases in your preferred languages.

How to Register

Registration for Rapid is done via the secured system ECAS : *(*Figure 2-10: Europa Register Page*)*

ECAS is the European Commission's user authentication service. It allows authorised users to access a wide range of Commission information systems, using a single username and password.

You will receive a confirmation by email. If you have any problem with the created user account, please contact directly DIGIT-DROITS-ACCES@ec.europa.eu

In addition, a specific legal notice is published on the registration page about the protection of individuals with regard to the processing of personal data by the Community institutions

How to unsubscribe from the Press releases database

To unsubscribe from Rapid, click the "unregister". Upon confirmation, your account and profile will be deleted from Rapid, including personalised searches and email notifications.

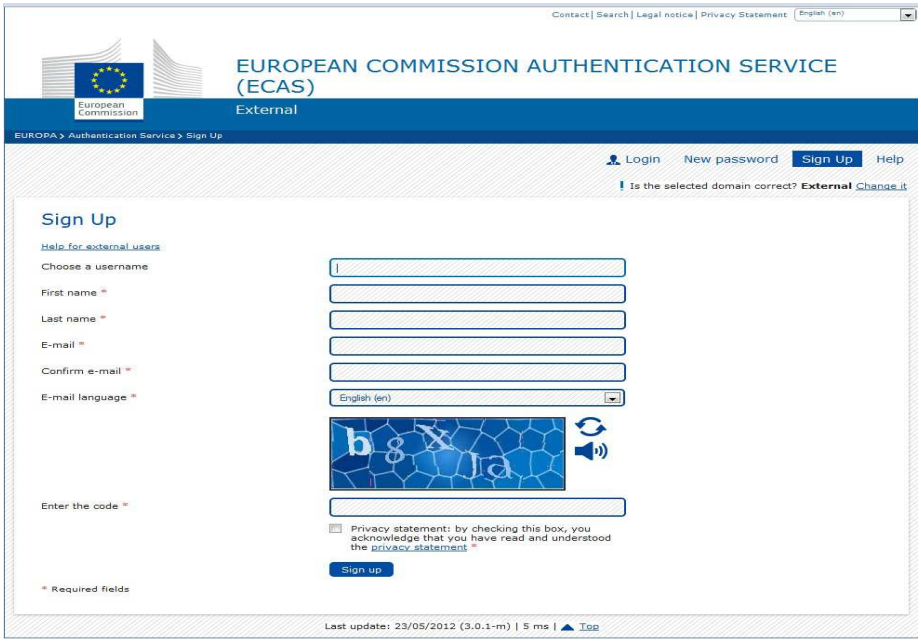

Contact | Search | Legal notice | Privacy Statement
EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)
External
EUROPA > Authentication Service > Sign Up
Login
New password
Sign Up
Help
Is the selected domain correct? External Change it
Sign Up
Help for external users
Choose a username
First name *
Last name *
E-mail *
Confirm e-mail *
E-mail language *
English (en)
Enter the code *
Privacy statement: by checking this box, you acknowledge that you have read and understood the privacy statement *
Sign up
* Required fields
Last update: 23/05/2012 (3.0.1-m) | 5 ms | Top

Figure 2-10: Europa Register Page

2.9 Login

Registered users can log in to the Press releases database Web site to use personalised searches, to subscribe to Press Releases and receive notifications via email or SMS, etc.

1. Click the link **Login** on the right column menu. The Login Page is presented *(*Figure 2-11: Login Page*)*.

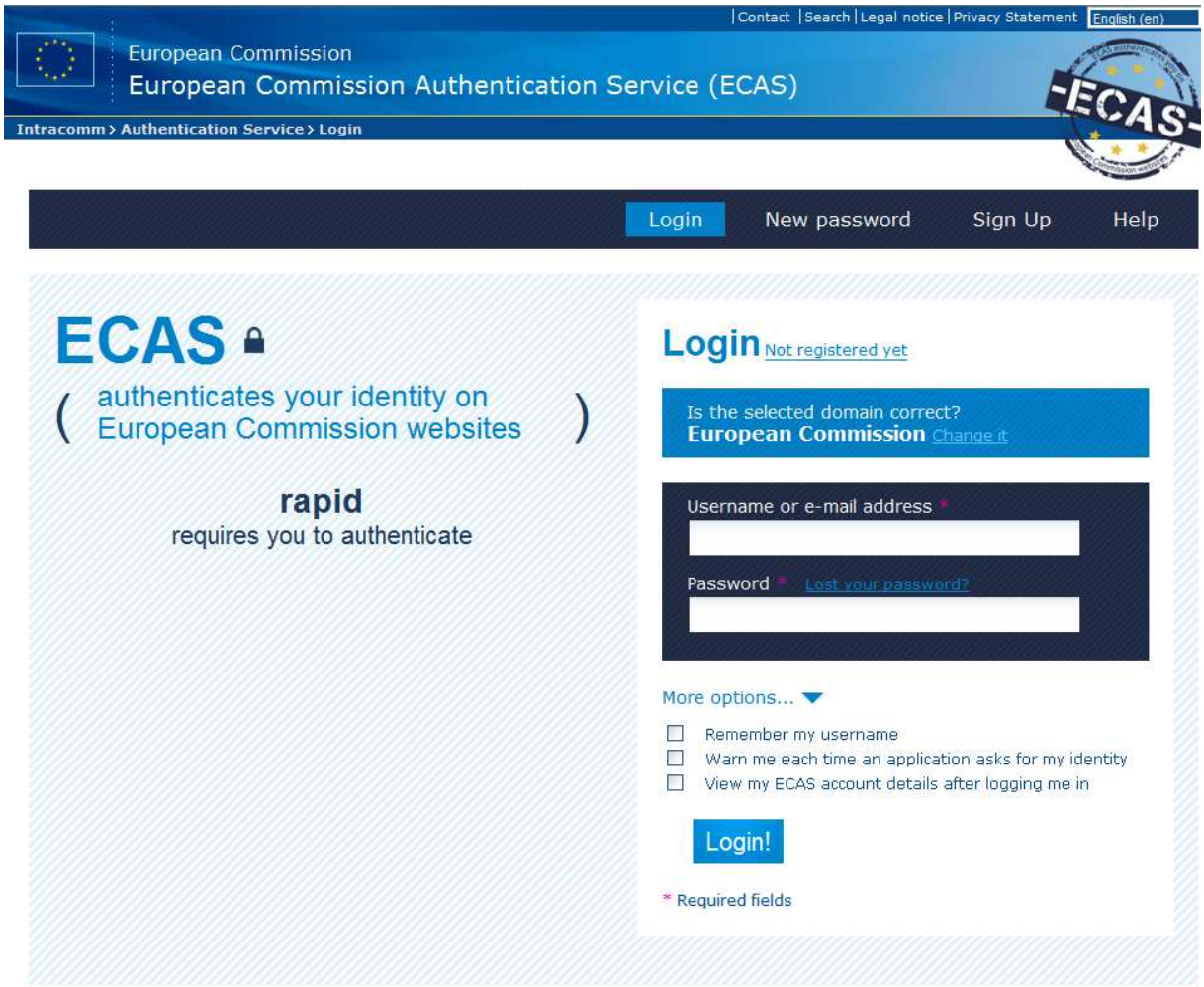

Contact | Search | Legal notice | Privacy Statement
English (en)
European Commission
European Commission Authentication Service (ECAS)
Intracomm > Authentication Service > Login
Login
New password
Sign Up
Help
ECAS
(authenticates your identity on European Commission websites)
rapid
requires you to authenticate
Login Not registered yet
Is the selected domain correct?
European Commission Change it
Username or e-mail address *
Password * Lost your password?
More options...
Remember my username
Warn me each time an application asks for my identity
View my ECAS account details after logging me in
Login!
* Required fields

Figure 2-11: Login Page

2. If required, change your connection domain (e.g. European Commission, external, etc)
3. Enter the username in the field **Username**.
4. Enter the password in the field **Password**.
5. Also you can add **"More options"**
6. Click *Login*. In case of successful login the Search Page with menu for logged-in user is presented *(*Figure 2-11: Login Page*)*
    a. The "Login" button in the menu becomes "Logout"
    b. The right side (right column) displays your account with links to manage your searches, emails notifications, language preferences.

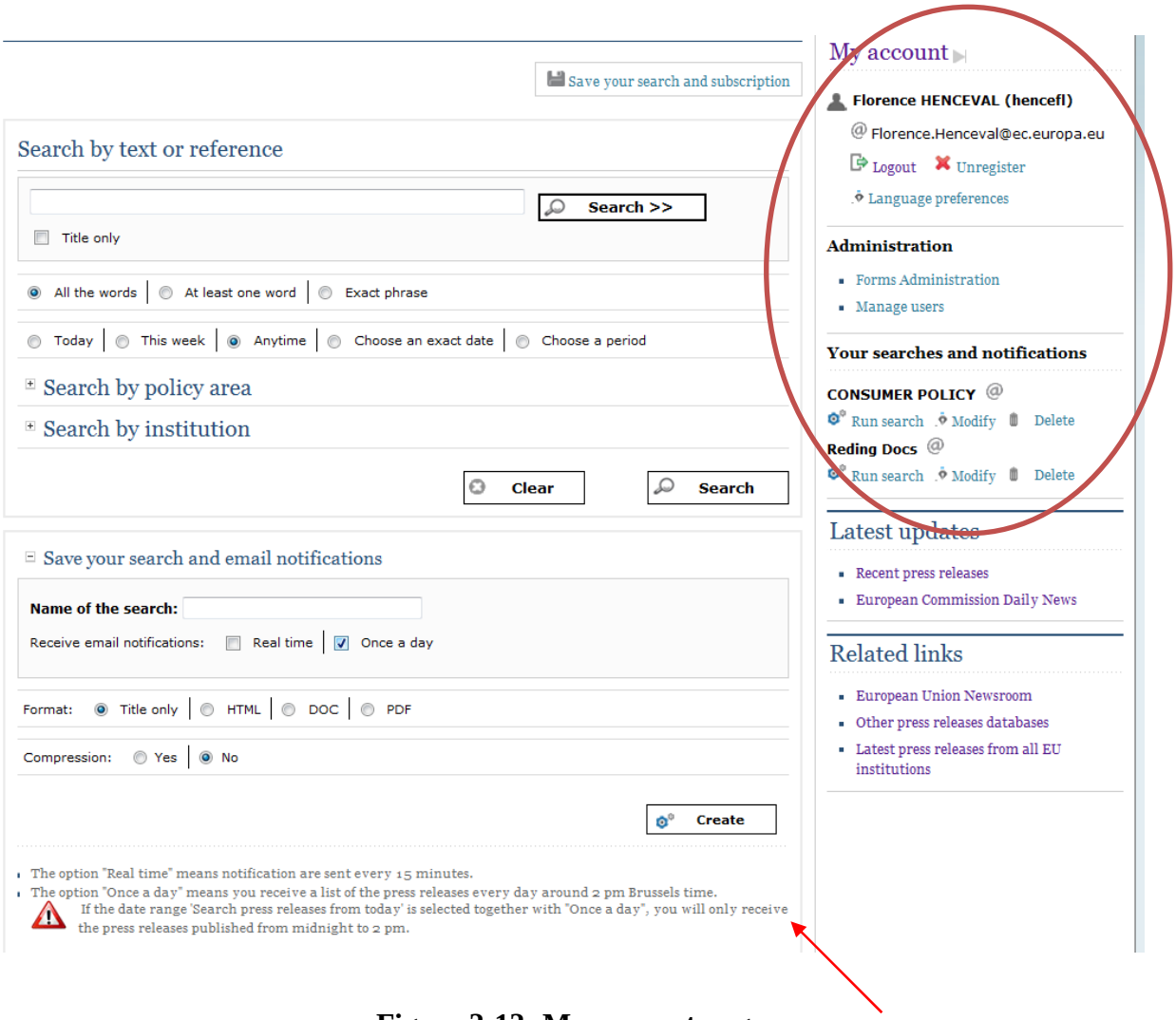


Figure 2-12: My account page

2.10 Logged in "My account" – Functionalities

Once connected, you have access to more options and functionalities to create and manage your searches and notifications *(*Figure 2-12: My account page*)*

- You can create and save your queries
- You can chose language preferences: Languages are sorted in order of preference from top left to bottom right. To change the order, please select a language and then either drag it to the desired location or click on the arrows (Figure 2-13: Language preferences).
- You can also subscribe to the email notifications and specify the options you need
- A saved query /notification is visible on the right side. From there you can load the query and get results, edit the criteria or delete the query *(*Figure 2-12: My account page*)*

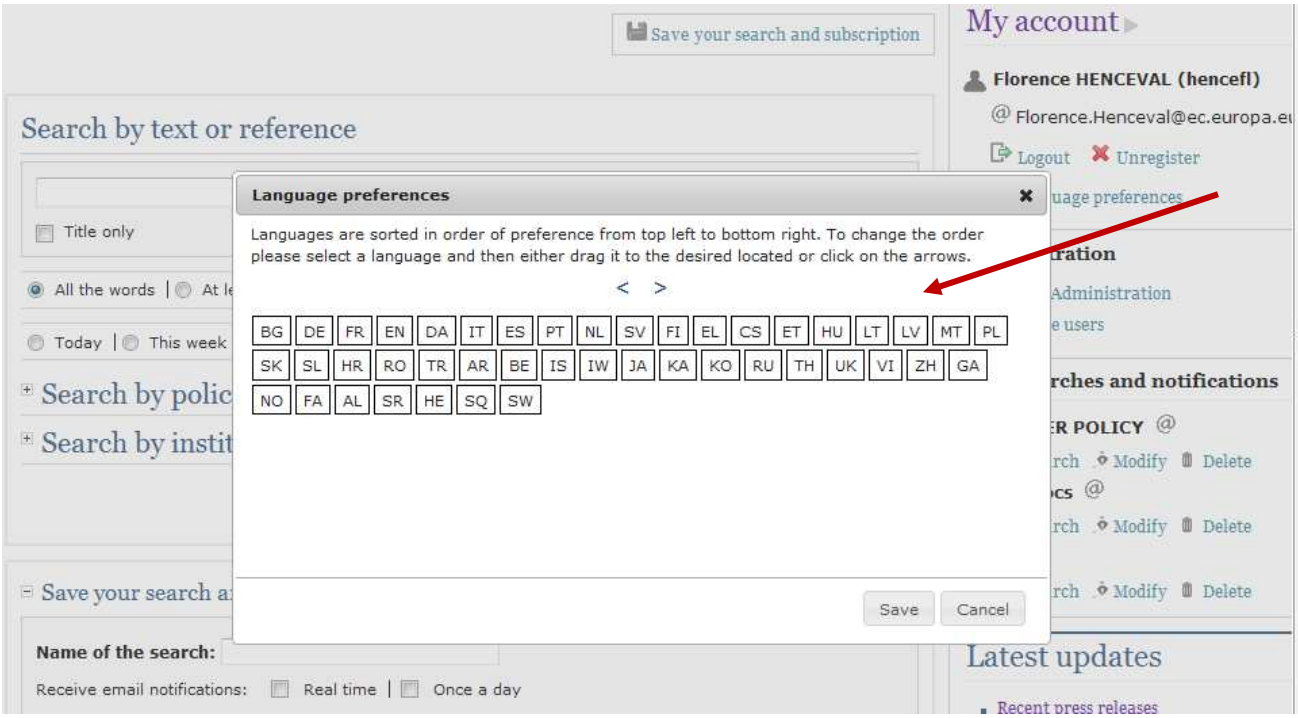

Save your search and subscription
My account
Florence HENCEVAL (hencefl)
Florence.Henceval@ec.europa.eu
Logout
Unregister
Search by text or reference
Title only
All the words
Today
This week
Language preferences
Languages are sorted in order of preference from top left to bottom right. To change the order please select a language and then either drag it to the desired located or click on the arrows.
< >
BG DE FR EN DA IT ES PT NL SV FI EL CS ET HU LT LV MT PL
SK SL HR RO TR AR BE IS IW JA KA KO RU TH UK VI ZH GA
NO FA AL SR HE SQ SW
Save
Cancel
Search by polic
Search by instit
Save your search a
Name of the search:
Receive email notifications:
Real time
Once a day
Administration
e users
rches and notifications
R POLICY
Modify
Delete
Latest updates
Recent press releases

Figure 2-13: Language preferences

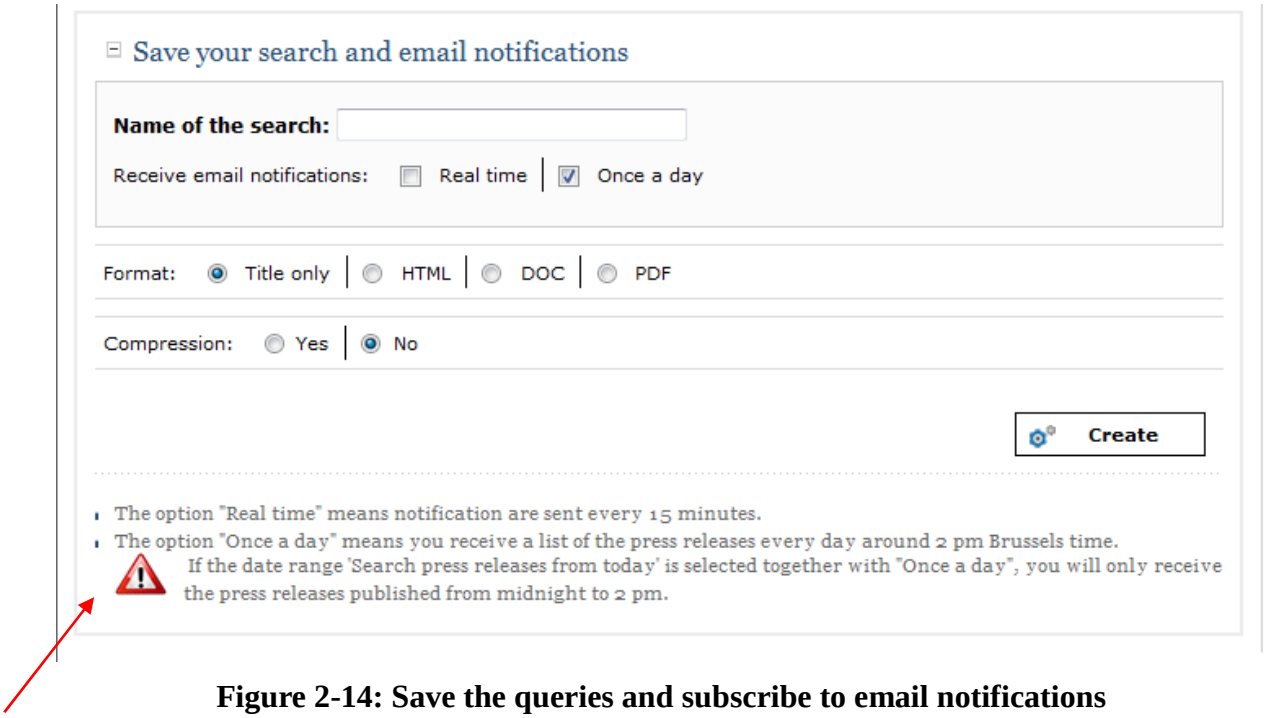

Save your search and email notifications
Name of the search:
Receive email notifications:
Real time
Once a day
Format:
Title only
HTML
DOC
PDF
Compression:
Yes
No
Create
The option "Real time" means notification are sent every 15 minutes.
The option "Once a day" means you receive a list of the press releases every day around 2 pm Brussels time.
If the date range 'Search press releases from today' is selected together with "Once a day", you will only receive the press releases published from midnight to 2 pm.

Figure 2-14: Save the queries and subscribe to email notifications

2.11 Remove my account

At any time, you can choose to remove your account from the Press releases database.
To unsubscribe, click the "unregister".
Upon confirmation, your account and profile will be deleted from the database, including personalised searches and email notifications.

NB: note that your account will still exist in ECAS system. Only external users can delete their account completely from ECAS system. You must login here into ECAS and follow steps.

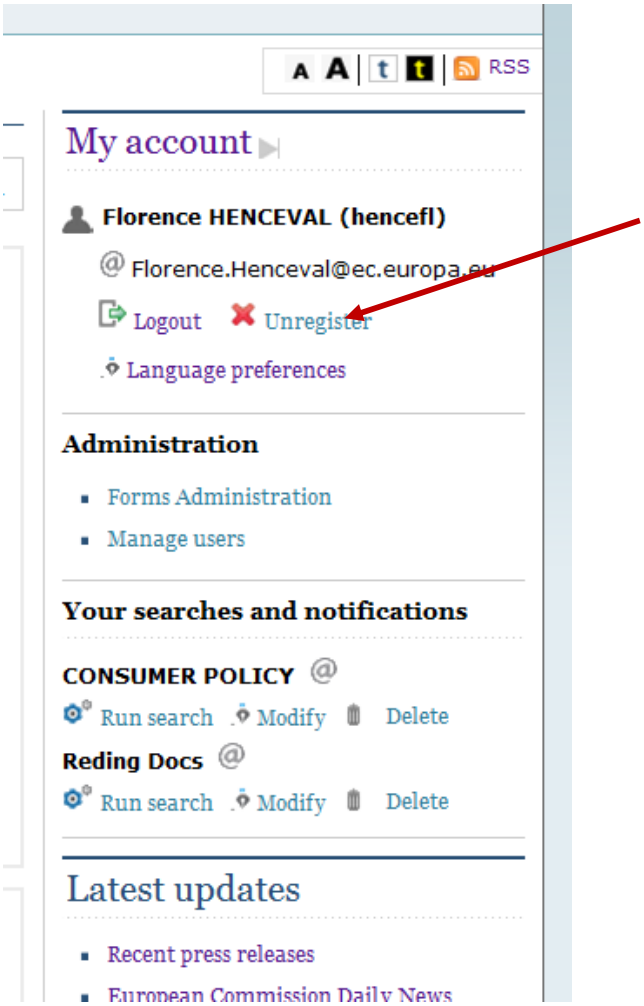


Figure 2-15: remove my account from the Press releases database

2.12 Logout

This option allows to logout from the Press releases database Web site.

Click *Logout* inside the menu of any Press releases database page. You will be redirected to the Search Page with menu for anonymous user.

2.13 Page RSS (SYNDICATION)

Web syndication provides web content or summaries of web content together with links to the full versions of the content, and other metadata. RSS, in particular, delivers this information as an XML file called an RSS feed, webfeed, RSS stream, or RSS channel. In addition to facilitating syndication, web feeds allow a website's frequent readers to track updates on the site using an aggregator. The Press releases database RSS feeds let you automatically import press releases directly into your website or news reader.

Click on the **RSS** link on the top right of the window

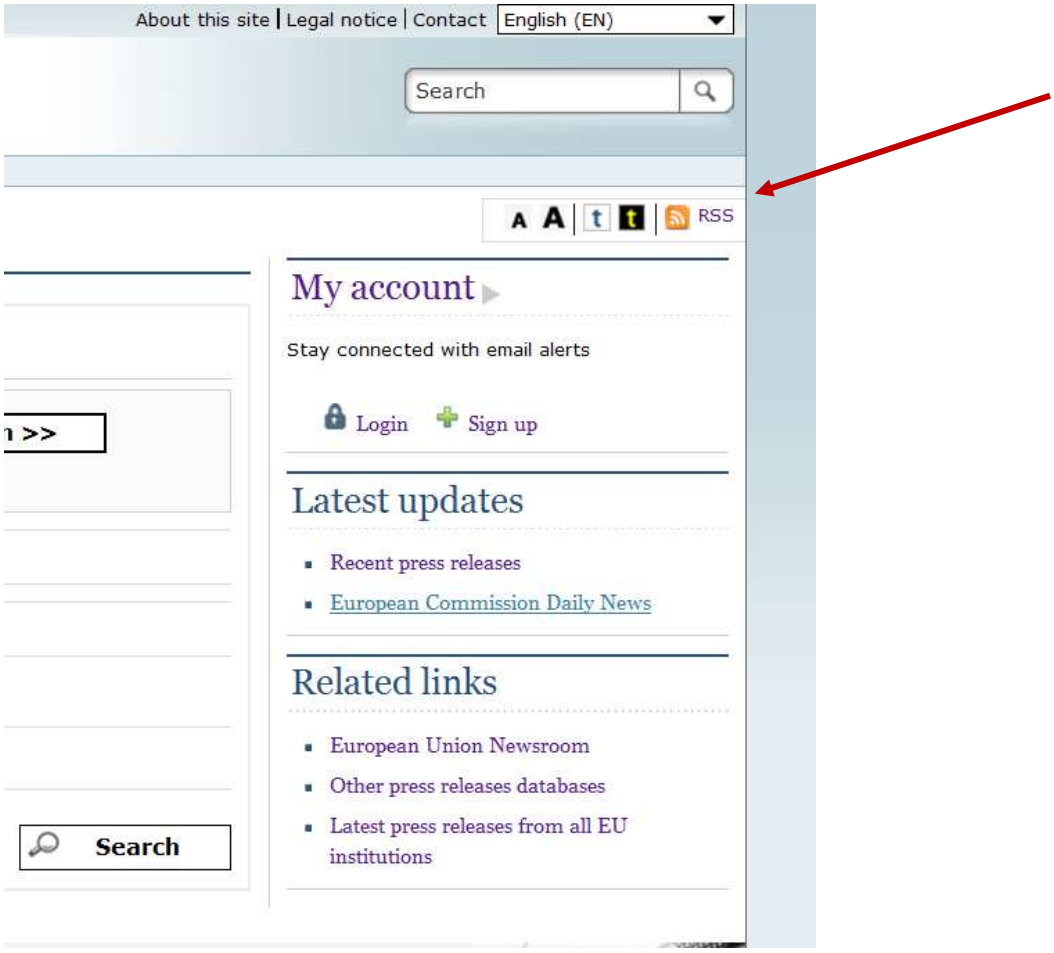


Figure 2-16: RSS link

(Figure 3-16) displays different links for RSS and XML feeds of the content of the database. It is structured and ordered by topic

For each topic it is possible to:
- select the language of the feed
- choose the format to display by selecting the icon RSS or XML

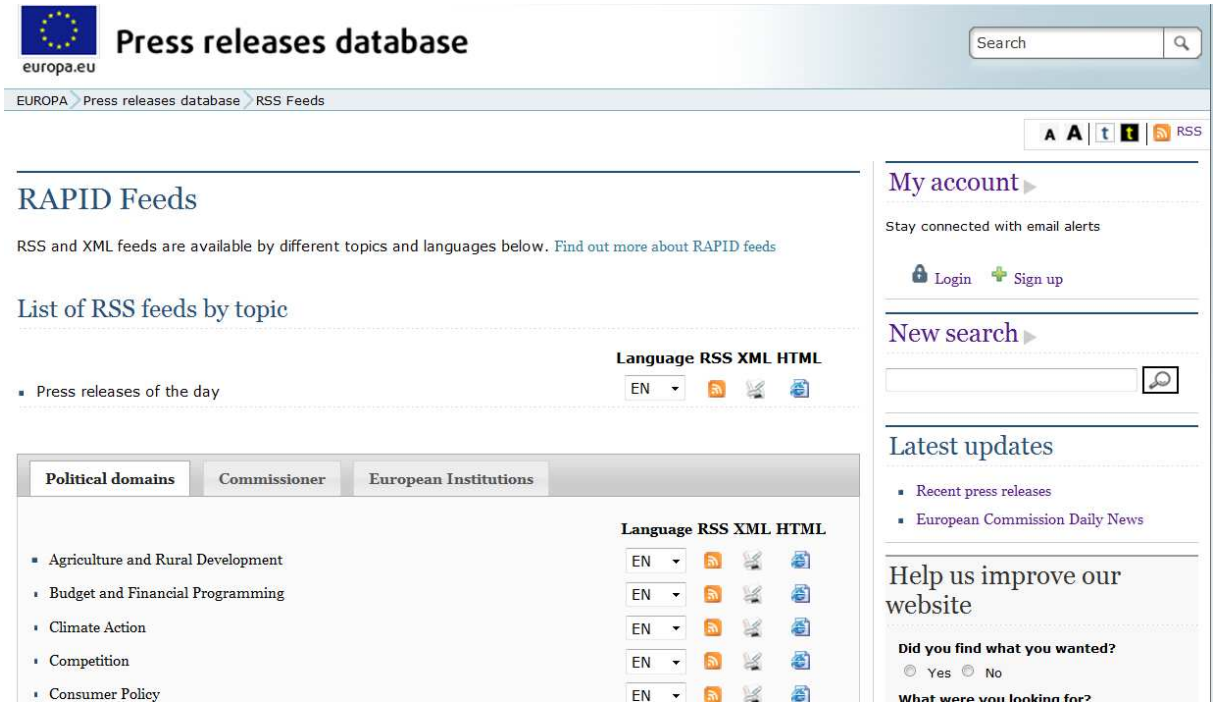


Figure 2-17: RSS page

3 CONTACT INFORMATION

Please do not hesitate to contact Press RAPID Database press-rapid-database@ec.europa.eu for problems concerning Press Releases or availability.